

ST PATS FC - DUTY PROCEDURES SATURDAY & SUNDAY

SETUP (MORNING SHIFT)

- ASSEMBLE GOALPOSTS & NETS
- MARK UP FIELD WITH LINEMARKER
- PLACE CORNER FLAGS & CENTRE FLAGS
- PLACE 2 X METAL BENCHES AT HALFWAY MARK
- SPECTATOR ROPE – ENTIRE LENGTH OF FIELD
- PUT OUT GARBAGE BINS (G1 KEY WILL OPEN BIN CAGE)
- BBQ SETUP UNDER COVER
- PLACE STAPLETONS MEATS BANNER AROUND BBQ AS A WINDBREAK
- PUT OUT TWO WITCHES HATS IN FRONT OF AMBULANCE BAY TO STOP ANYONE PARKING THERE

GROUNDS NEED TO BE READY AT LEAST 10 MINUTES TO KICK-OFF.

YOU ARE TO PROVIDE ADEQUATE PEOPLE TO MAN THE **BBQ & CANTEEN**, AND ALSO A **GROUND CONTROL** PERSON (SEPARATE TO COMMITTEE GROUND CONTROL). PLEASE DO NOT ASK THE COMMITTEE PERSON TO FILL IN AS THEY HAVE A JOB TO DO ALSO. YOU NEED TO STAY UNTIL THE AFTERNOON SHIFT TAKES OVER

TAKE DOWN & CLEAN UP (AFTERNOON SHIFT)

- DISASSEMBLE GOALPOSTS & NETS
- BRING IN ALL CORNER & CENTRE FLAGS
- PACK AWAY BENCHES
- ROLL UP SPECTATOR ROPE
- CLEAN GROUNDS OF RUBBISH AND LOCK BINS AWAY IN BIN CAGE (G1 KEY)
- CLEAN AND PACK UP BBQ AND BRING DOWN BANNER
- LOST PROPERTY LEAVE IN GROUND CONTROL

YOU ARE TO PROVIDE ADEQUATE PEOPLE TO MAN THE BBQ & CANTEEN, AND ALSO A GROUND CONTROL PERSON (SEPARATE TO COMMITTEE GROUND CONTROL). PLEASE DO NOT ASK THE COMMITTEE PERSON TO FILL IN AS THEY HAVE A JOB TO DO ALSO. YOU NEED TO STAY UNTIL THE GROUND IS COMPLETELY PACKED UP.

TIMES WILL VARY DEPENDING ON START AND END OF DAY – YOU WILL BE ADVISED BY THE ROSTER ORGANISER (Gavin & Emma Hannel for Saturdays and Megan Quinn for Sundays) WHEN HE/SHE SENDS OUT THE ROSTER WHAT TIME YOU WILL NEED TO BE AT THE GROUNDS.

THERE IS A COMMITTEE PERSON ON DUTY ALL DAY AND THEY WILL BE WEARING A GROUND CONTROL JACKET. IF YOU HAVE ANY QUESTIONS PLEASE REFER TO THEM, THEY ARE IN CONTROL OF THE GROUNDS.