

**St Patrick's Football
Club,
Sutherland Inc.
Constitution**



1 **St Patrick’s Football Club, Sutherland Inc.**

Constitution

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Part 1 Preliminary

- 1
- Name
- (1)
- The name of the Club shall be **St Patrick's Football Club, Sutherland Incorporated**.
- (2) The name of the Club shall be known in the abbreviated form of **St Patrick's FC**.

2 Definitions

- (1) In these rules:

club means the St Patrick's FC.

Commissioner means the Commissioner of the Office of Fair Trading.

financial year means period commencing on 1 July of one year and ending on 30 June in the next year.

football means the sport also commonly known as soccer.

members means ordinary members, player members (including senior player members, student player members and junior player members), parent members, life members and player life members.

ordinary member means a member of the committee who is not an office-bearer of the club, as referred to in rule 12(2).

secretary means:

- (a) the person holding office under these rules as secretary of the club, or
- (b) if no such person holds that office – the public officer of the club.

Special general meeting means a general meeting of the club other than an annual general meeting.

the Act means the *Associations Incorporation Act 1984*.

the regulation means the *Associations Incorporation Regulation 1999*.

- (2) In these rules:

- (a) a reference to a function includes a reference to a power, authority and duty, and
- (b) a reference to the exercise of a function includes, if the function is a duty, a reference to the performance of the duty.

- (3) The provisions of the *Interpretation Act 1987* apply to and in respect of these rules in the same manner as those provisions would so apply if these rules were an instrument made under the Act.

3 Club Colours

The colours of the club shall be bottle green, black and white.

4 Objectives

The objectives of the club shall be:

- (1) To promote, encourage and develop the sport of football and to provide facilities for the sport for the enjoyment of residents of Sutherland Shire district, including but not limited to current and ex-students of St Patrick's College, Sutherland and allied primary schools, irrespective of skills, abilities, sex, race, religion and/or any other characteristic.
- (2) The assets and income of the club shall be applied solely in furtherance of the above-mentioned objects and no portion shall be distributed directly or indirectly to the members of the club except as bona fide compensation for services rendered or expenses incurred on behalf of the club.

5 Affiliations

The club will be affiliated with:

- (1) the St Patrick's Sports Club Sutherland Inc
- (2) the Sutherland Shire Junior Soccer Football Association Inc.

Part 2 Membership

2 Membership

The club shall consist of the following members:

(1) Ordinary members:

Ordinary members shall be any person 18 years of age and over with an interest in advancing the objectives of the club and wishes to participate in the club under these Rules.

(2) Senior Player Member

A Senior Player Member is a person the age of 18 years or over who is registered and plays football in a team for the club (subject to a disability or injury) and is admitted to membership under these Rules.

(3) Student Player Member

A Student Player Member is a person the age of 18 years or over and is a full time student who is registered and plays football in a team for the club (subject to a disability or injury) and is admitted to membership under these Rules.

(4) Junior Player Member

A Junior Player Member is a person under the age of 18 years who is registered and plays football in a team for the club (subject to a disability or injury) and is admitted to membership under these Rules.

(5) Parent Member

A Parent Member is a person who is not an ordinary member or a senior player member and who has a son or daughter or is a guardian of a person under the age of 18 years who is a Junior Player and their name is listed on the membership or renewal application. The approval of the junior player as a member is deemed acceptance as a parent member.

(5) Honorary Life Membership

Honorary Life Membership is granted to a person by Special Resolution at a General Meeting on recommendation by the Committee. Any member may propose to the Committee a person for Honorary Life Membership. On recommending a person for Honorary Life Membership, the Committee shall have regard to whether the person has provided exemplary service to the club or **has had 20 years active service with good conduct within the club** (including the previous operations of St Patrick's Soccer Club). An Honorary Life Membership may also hold another form of club membership. The election of an honorary life member shall require a two-thirds majority of the vote of members present and eligible to vote.

Every member shall be bound to the rules of the club and will use their best endeavours to further the objectives, interests and community standing of the club.

(6) Player Life Membership

Player Life Members are player members who have been a registered player for 20 or more years, but not necessarily consecutive years and have good conduct with the club. This includes being a player with St Patrick's Soccer Club.

All Senior and Junior Player Members are accepted as a member by completing a player registration or renewal form as required by the club each year and the player being approved by the Committee to play for the club.

3 Cessation of membership

A person ceases to be a member of the club if the person:

- (a) dies, or
- (b) resigns membership, or
- (c) is expelled from the club.

4 Membership entitlements not transferable

A right, privilege or obligation which a person has by reason of being a member of the club:

- (a) is not capable of being transferred or transmitted to another person, and
- (b) terminates on cessation of the person's membership.

5 Resignation of membership

- (1) A member of the club is not entitled to resign that membership except in accordance with this rule.
- (2) A member of the club who has paid all amounts payable by the member to the club in respect of the member's membership may resign from membership of the club by first giving to the secretary written notice of at least one month (or such other period as the committee may determine) of the member's intention to resign and, on the expiration of the period of notice, the member ceases to be a member.
- (3) If a member of the club ceases to be a member under clause (2), and in every other case where a member ceases to hold membership, the secretary must make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

6 Register of members

- (1) The public officer of the club must establish and maintain a register of members of the club specifying the name and address of each person who is a member of the club together with the date on which the person became a member.
- (2) The register of members shall be kept at the office of the Club. All access will be subject to the relevant Privacy Act.

7 Fees and subscriptions

- (1) A member of the club must, on admission to membership, pay to the club a fee of \$1 or, if some other amount is determined by the committee, that other amount, including nil payment.

- (2) In addition to any amount payable by the member under clause (1), a member of the club must pay to the club an annual membership fee of \$nil or, if some other amount is determined by the committee, that other amount, including nil payment:
 - (a) except as provided by paragraph (b), before 1 July in each calendar year, or
 - (b) if the member becomes a member on or after 1 July in any calendar year – on becoming a member and before 1 July in each succeeding calendar year.
- (3) A player life member will be entitled to a discount on registration fee at a rate or amount as determined by the committee.

8 Members' liabilities

The liability of a member of the club to contribute towards the payment of the debts and liabilities of the club or the costs, charges and expenses of the winding up of the club is limited to the amount, if any, unpaid by the member in respect of membership of the club as required by rule 6.

9 Resolution of internal disputes

- (1) Disputes between members (in their capacity as members) of the club, and disputes between members and the club, are to be referred to the Committee for mediation and if not resolved, to a community justice centre for mediation in accordance with the *Community Justice Centres Act 1983*.
- (2) At least 7 days before a mediation session is to commence, the parties are to exchange written statements of the issues that are in dispute between them and supply copies to the mediator.

10 Disciplining of members

- (1) A complaint may be made to the committee by any person that a member of the club:
 - (a) has persistently refused or neglected to comply with a provision or provisions of these rules, or
 - (b) has persistently and wilfully acted in a manner prejudicial to the interests of the club.
- (2) On receiving such a complaint, the committee:
 - (a) must cause notice of the complaint to be served on the member concerned; and
 - (b) must give the member at least 14 days from the time the notice is served within which to make submissions to the committee in connection with the complaint, and
 - (c) must take into consideration any submissions made by the member in connection with the complaint.

- (3) The committee may, by resolution, expel the member from the club or suspend the member from membership of the club if, after considering the complaint and any submissions made in connection with the complaint, it is satisfied that the facts alleged in the complaint have been proved.
- (4) If the committee expels or suspends a member, the secretary must, within 7 days after the action is taken, cause written notice to be given to the member of the action taken, of the reasons given by the committee for having taken that action and of the member's right of appeal under rule 10.
- (5) The expulsion or suspension does not take effect:
 - (a) until the expiration of the period within which the member is entitled to appeal against the resolution concerned, or
 - (b) if within that period the member exercises the right of appeal, unless and until the club confirms the resolution under rule 10(5),
 whichever is the latter.

11 Right of appeal of disciplined member

- (1) A member may appeal to the club in general meeting against a resolution of the committee under rule 9, within 7 days after notice of the resolution is served on the member, by lodging with the secretary a notice to that effect.
- (2) The notice may, but need not, be accompanied by a statement of the grounds on which the member intends to rely for the purposes of the appeal.
- (3) On receipt of a notice from a member under clause (1), the secretary must notify the committee which is to convene a general meeting of the club to be held within 28 days after the date on which the secretary received the notice.
- (4) At a general meeting of the club convened under clause (3):
 - (a) no business other than the question of the appeal is to be transacted, and
 - (b) the committee and the member must be given the opportunity to state their respective cases orally or in writing, or both, and
 - (c) the members present are to vote by secret ballot on the question of whether the resolution should be confirmed or revoked.
- (5) If at the general meeting the club passes a special resolution in favour of the confirmation of the resolution, the resolution is confirmed.

Part 3 The committee

12 Powers of the committee

The committee is to be called the committee of management of the club and, subject to the Act, the Regulation and these rules and to any resolution passed by the club in general meeting:

- (a) is to control and manage the affairs of the club, and
- (b) may exercise all such functions as may be exercised by the club, other than those functions that are required by these rules to be exercised by a general meeting of members of the club, and
- (c) has power to perform all such acts and do all such things as appear to the committee to be necessary or desirable for the proper management of the affairs of the club.

13 Constitution and membership

- (1) Subject in the case of the first members of the committee to section 21 of the Act, the committee is to consist of:
 - (a) the office-bearers of the club, and
 - (b) a minimum of 3 other members who are persons aged 18 years or over,
each of whom is to be elected at the annual general meeting of the club under rule 13.
- (2) The office-bearers of the club are to be:
 - (a) the president
 - (b) the vice-president
 - (c) the treasurer, and
 - (d) the secretary
 - (e) registrar (including junior and senior)
- (3) Each member of the committee is, subject to these rules, elected to hold office at the Annual General Meeting. However, these positions will not commence until the first day of the new calendar year following the meeting and will retain that position until the conclusion of that calendar year, but is eligible for re-election.
- (4) In the event of a casual vacancy occurring in the membership of the committee, the committee may appoint a member of the club to fill the vacancy and the member so appointed is to hold office, subject to these rules, until the last day of the calendar year following the date of the appointment.

14 Election of members

- (1) Nominations of candidates for election as office-bearers of the club or as other nominated positions of the committee:
 - (a) must be made in writing, signed by 2 members of the club and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination), and

- (b) must be delivered to the secretary of the club at least 7 days before the date fixed for the holding of the annual general meeting at which the election is to take place.
- (2) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated are taken to be elected and further nominations may be received at the annual general meeting.
- (3) If insufficient further nominations are received, any vacant positions remaining on the committee are taken to be casual vacancies.
- (4) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.
- (5) If the number of nominations received exceeds the number of vacancies to be filled, a vote is to be held.
- (6) The vote for the election of office-bearers and ordinary members of the committee is to be conducted at the annual general meeting in such usual and proper manner as the committee may direct.
- (7) If there is no prior nomination for any position during a specified time, nominations from the floor of the meeting may be called. Any nominations need to be seconded, have agreement of the nominee and voted upon.
- (8) The nominee for the position of president must have served as a member of the Committee for a period of not less than 12 months within the last five years or have been a previous executive member of the Club.

15 President

- (1) the president of the club shall chair all meetings except where otherwise specified within the Constitution. He or she will conduct meetings in accordance with the club rules. Where voting is tied, the president will have a further casting vote in accordance with rule 24(2).
- (2) the president will represent the club at official and social functions and shall be in a position to speak on behalf of the club.

16 Vice-President

the vice president of the club will act as chair of the committee in the absence of the president in accordance with paragraph 14(1).

17 Secretary

- (1) the secretary of the club must, as soon as practicable after being appointed as secretary, lodge notice, with the club and its affiliated bodies, of his or her address.
- (2) It is the duty of the secretary to keep minutes of:
 - (a) all appointments of office-bearers and members of the committee,
 - (b) the names of members of the committee present at a committee meeting or a general meeting, and
 - (c) all proceedings at committee meetings and general meetings.

- (3) Minutes of proceedings at a meeting must be signed by the chairperson of the meeting or by the chairperson of the next succeeding meeting.

18 Treasurer

It is the duty of the treasurer of the club to ensure:

- (a) that all money due to the club is collected and received and that all payments authorised by the club are made, and
- (b) that correct books and accounts are kept showing the financial affairs of the club, including full details of all receipts and expenditure connected with the activities of the club.

19 Registrars

- (a) Two registrars will be elected and will be known as the Senior and Junior Registrar
- (b) Senior Registrar will record all registrations for all age groups except those taken by the Junior Registrar
- (c) Junior Registrar will record registrations for all players from the age groups Under 6 to Under 18
- (d) Registrars will maintain player history records for their particular group and will report any irregularities to the Committee.
- (e) Registrars will hold all player records confidential and will not divulge player details other than in the process of registration, unless approved by the Committee.

20 Other positions

The Committee may from time to time elect other positions of the Committee, which may include:

- (a) Canteen manager
- (b) Equipment Officer
- (c) Publicity Officer (Newsletter)
- (d) Uniform Officer
- (e) Ground Controllers
- (f) Social Secretary
- (g) Delegate of St Patrick's Sports Club Sutherland Club Inc
- (h) Committee person (not more than 12). The Committee person will not be allocated specific duties, but shall be called upon, where necessary, to assist other members of the Committee with the operations and administration of the club.

21 Casual vacancies

For the purposes of these rules, a casual vacancy in the office of a member of the committee occurs if the member:

- (f) dies, or
- (g) ceases to be a member of the club, or
- (h) becomes an insolvent under administration within the meaning of the *Corporations Act 2001* of the Commonwealth, or
- (i) resigns office by notice in writing given to the secretary, or
- (j) is removed from office under rule 21, or
- (k) becomes a mentally incapacitated person, or
- (l) is absent without the consent of the committee from all meetings of the committee held during a period of 6 months.

22 Removal of member

- (1) The club in general meeting may by resolution remove any member of the committee from the office of member before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.
- (2) If a member of the committee to whom a proposed resolution referred to in clause (1) relates makes representations in writing to the secretary or president (not exceeding a reasonable length) and requests that the representation be notified to the members of the club, the secretary or the president may send a copy of the representations to each member of the club or, if the representations are not so sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

23 Meetings and quorum

- (1) The committee must meet at least 3 times in each period of 12 months at such place and time as the committee may determine.
- (2) Additional meetings of the committee may be convened by the president or by any member of the committee.
- (3) Oral or written notice of a meeting of the committee must be given by the secretary to each member of the committee at least 48 hours (or such other period as may be unanimously agreed on by the members of the committee) before the time appointed for the holding of the meeting.
- (4) Notice of a meeting given under clause (3) must specify the general nature of the business to be transacted at the meeting and no business other than that business is to be transacted at the meeting, except business which the committee members present at the meeting unanimously agree to treat as urgent business.
- (5) Two officer bearers and any other member of the committee constitute a quorum for the transaction of the business of a meeting of the committee.

- (6) No business is to be transacted by the committee unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.
- (7) If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting is to be dissolved.
- (8) At a meeting of the committee:
 - (a) the president or, in the president's absence, the vice-president is to preside, or
 - (b) if the president and the vice-president are absent or unwilling to act, such one of the remaining members of the committee as may be chosen by the members present at the meeting is to preside.

24

Delegation by committee to sub-committee

- (1) The committee may, by instrument in writing, delegate to one or more sub-committees (consisting of such member or members of the club as the committee thinks fit) the exercise of such of the functions of the committee as are specified in the instrument, other than:
 - (a) this power of delegation, and
 - (b) a function which is a duty imposed on the committee by the Act or by any other law.
- (2) A function the exercise of which has been delegated to a sub-committee under this rule may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.
- (3) A delegation under this section may be made subject to such conditions or limitations as to the exercise of any function, or as to time or circumstances, as may be specified in the instrument of delegation.
- (4) Despite any delegation under this rule, the committee may continue to exercise any function delegated.
- (5) Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this rule has the same force and effect as it would have if it had been done or suffered by the committee.
- (6) The committee may, by instrument in writing, revoke wholly or in part any delegation under this rule.
- (7) A sub-committee may meet and adjourn, as it thinks proper.

25

Voting and decisions

- (1) Questions arising at a meeting of the committee or of any sub-committee appointed by the committee are to be determined by a

- majority of the votes of members of the committee or sub-committee present at the meeting.
- (2) Each member present at a meeting of the committee or of any sub-committee appointed by the committee (including the person presiding at the meeting) is entitled to one vote but, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
 - (3) Subject to rule 22(5), the committee may act despite any vacancy on the committee.
 - (4) Any act or thing done or suffered, or purporting to have been done or suffered, by the committee or by a sub-committee appointed by the committee, is valid and effectual despite any defect that may afterwards be discovered in the appointment or qualification of any member of the committee or sub-committee.

Part 4 General meeting

26 Annual general meetings – holding of

- (1) With the exception of the first annual general meeting of the club, the club must, at least once in each financial year convene an annual general meeting of its members.
- (2) The club must hold its first annual general meeting:
 - (a) within the period of 18 months after its incorporation under the Act, and
 - (b) within the period of 6 months after the expiration of the first financial year of the club.
- (3) Clauses (1) and (2) have effect subject to any extension or permission granted by the Commissioner under section 26(3) of the Act.

27 Annual general meetings – calling of and business at

- (1) The annual general meeting of the club is, subject to the Act and to rule 25, to be convened on such date and at such place and time as the committee thinks fit.
- (2) In addition to any other business which may be transacted at an annual general meeting, the business of an annual general meeting is to include the following:
 - (a) to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting,
 - (b) to receive from the committee reports on the activities of the club during the last preceding financial year,
 - (c) to elect office-bearers of the club and ordinary members of the committee,

- (d) to receive and consider the statement which is required to be submitted to members under section 26(6) of the Act.
- (3) An annual general meeting must be specified as such in the notice convening it.

28 Special general meetings – calling of

- (1) The committee may, whenever it thinks fit, convene a special general meeting of the club.
- (2) The committee must, on the requisition in writing of at least 5 per cent of the total number of members, convene a special general meeting of the club.
- (3) A requisition of members for a special general meeting:
 - (a) must state the purpose or purposes of the meeting, and
 - (b) must be signed by the members making the requisition, and
 - (c) must be lodged with the secretary, and
 - (d) may consist of several documents in a similar form, each signed by one or more of the members making the requisition.
- (4) If the committee fails to convene a special general meeting to be held within 1 month after that date on which a requisition of members for the meeting is lodged with the secretary, any one or more of the members who made the requisition may convene a special general meeting to be held not later than 3 months after that date.
- (5) A special general meeting convened by a member or members as referred to in clause (4) must be convened as nearly as is practicable in the same manner as general meetings are convened by the committee and any member who consequently incurs expenses is entitled to be reimbursed by the club for any expense so incurred.

29 Notice

- (1) Except if the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the club, the secretary must, at least 14 days before the date fixed for the holding of the general meeting, give a notice to each member specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- (2) If the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the club, the secretary must, at least 21 days before the date fixed for the holding of the general meeting, cause notice to be given to each member specifying, in addition to the matter required under clause (1), the intention to propose the resolution as a special resolution.
- (3) No business other than that specified in the notice convening a general meeting is to be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted under rule 26(2).

- (4) A member desiring to bring any business before a general meeting may give notice in writing of that business to the secretary who must include that business in the next notice calling a general meeting given after receipt of the notice from the member.

30

Procedure

- (1) No item of business is to be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time the meeting is considering that item.
- (2) Five members present in person (being members entitled under these rules to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.
- (3) If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting:
 - (a) if convened on the requisition of members, is to be dissolved,
and
 - (b) in any other case, is to stand adjourned to the same day in the following week at the same time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.
- (4) If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being at least 3) is to constitute a quorum.

31

Presiding member

- (1) The president or, in the president's absence, the vice-president, is to preside as chairperson at each general meeting of the club.
- (2) If the president and the vice-president are absent or unwilling to act, the members present must elect one of their numbers to preside as chairperson at the meeting.

32

Adjournment

- (1) The chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to place, but no business is to be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- (2) If a general meeting is adjourned for 14 days or more, the secretary must give written or oral notice of the adjourned meeting to each member of the club stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.

- (3) Except as provided in clauses (1) and (2), notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

33 Making of decisions

- (1) A question arising at a general meeting of the club is to be determined on a show of hands and, unless before or on the declaration of the show of hands a poll is demanded, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the club, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution.
- (2) At a general meeting of the club, a poll may be demanded by the chairperson or by at least 3 members present in person or by proxy at the meeting.
- (3) If a poll is demanded at a general meeting, the poll must be taken;
 - (a) immediately in the case of a poll which relates to the election of the chairperson of the meeting or to the question of an adjournment, or
 - (b) in any other case, in such manner and at such time before the close of the meeting as the chairperson directs,and the resolution of the poll on the matter is taken to be the resolution of the meeting on that matter.

34 Special resolution

A resolution of the club is a special resolution:

- (a) if it is passed by a majority which comprises at least three-quarters of such members of the club as, being entitled under these rules so to do, vote in person or by proxy at a general meeting of which at least 21 days' written notice specifying the intention to propose the resolution as a special resolution was given in accordance with these rules, or
- (b) where it is made to appear to the Commissioner that it is not practicable for the resolution to be passed in the manner specified in paragraph (a) if the resolution is passed in a manner specified by the Commissioner.

35 Voting

- (1) On any question arising at a general meeting of the club a member has one vote only.
- (2) All votes must be given personally or by proxy but no member may hold more than 5 proxies.

- (3) In the case of an equality of votes on a question at a general meeting, the chairperson of the meeting is entitled to exercise a second or casting vote.
- (4) A member or proxy is not entitled to vote at any general meeting of the club unless all money due and payable by the member or proxy to the club has been paid, other than the amount of the annual subscription payable in respect of the then current year.

36 Appointment of proxies

- (1) Each member is to be entitled to appoint another member as proxy by notice given to the secretary no later than 24 hours before the time of the meeting in respect of which the proxy is appointed.
- (2) The notice appointing the proxy is to be in the form set out in Appendix 2 to these rules.

Part 5 Miscellaneous

37 Insurance

The club may effect and maintain insurance.

38 Funds – source

- (1) The funds of the club are to be derived from subscriptions of members, registrations, canteen proceeds, donations and, subject to any resolution passed by the club in general meeting, such other sources as the committee determines.
- (2) All money received by the club must be deposited as soon as practicable and without deduction to the credit of the club's bank account.
- (3) The club must, as soon as practicable after receiving any money, issue an appropriate receipt.

39 Funds – management

- (1) Subject to any resolution passed by the club in general meeting, the funds of the club are to be used in pursuance of the objects of the club in such manner as the committee determines.
- (2) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by any 2 members of the committee or employees of the club, being members or employees authorised to do so by the committee.
- (3) If the club shall be wound up and there are surplus assets available for distribution, such assets shall, pursuant to section 53 of the Act, be paid or transferred to an organisation of similar nature or affiliated body as determined by members at a general meeting.

- (4) In all cases, if any assets are transferred to another organisation, the other organisation must have a similar purpose to the club or another code of St Patrick's Sports Club Sutherland Inc and must not be carried on for the profit or gain of its individual members.

40 Alteration of objects and rules

The statement of objects and these rules may be altered, rescinded or added to only by a special resolution of the club.

41 Common seal

- (1) The common seal of the club must be kept in the custody of the public officer.
- (2) The common seal must not be affixed to any instrument except by the authority of the committee and the affixing of the common seal must be attested by the signatures either of 2 members of the committee or of 1 member of the committee and of the public officer or secretary.

42 Custody of books

Except as otherwise provided by these rules, the public officer must keep in his or her custody or under his or her control all records, books and other documents relating to the club.

43 Inspection of books

The records, books and other documents of the club must be open to inspection, free of charge, by a member of the club at any reasonable hour.

44 Indemnity

- (1) If any prosecution, action or law suit is commenced against any member of the Committee or any other member of the club for anything done by them in the proper discharge of their duties, such person or persons shall, subject to resolution at the general meeting, be indemnified by the club for all damages, costs or suit at law and the club shall be empowered to apply the property and funds of the club for such purposes.
- (2) No member of the Committee or member of the club shall be liable for the acts, receipts, neglects or defaults of any other member of the Committee or club which happens in the execution of the duties on behalf of the club.

45 Service of notices

- (1) For the purpose of these rules, a notice may be served on or given to a person:
- (a) by delivering it to the person personally, or
- (b) by sending it by pre-paid post to the address of the person, or

- (c) by sending it by facsimile transmission or some other form of electronic transmission to an address specified by the person for giving or serving the notice.
- (2) for the purpose of these rules, a notice is taken, unless the contrary is proved, to have been given or served:
- (a) in the case of a notice given or served personally, on the date on which it is received by the addressee, and
 - (b) in the case of a notice sent by pre-paid post, on the date when it would have been delivered in the ordinary course of post, and
 - (c) in the case of a notice sent by facsimile transmission or some other form of electronic transmission, on the date it was sent, or if the machine from which the transmission was sent produces a report indicating that the notice was sent on a later date, on that date.